[Company name]

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Bakery staff rota

Weekly rota - bakers start early, counter staff cover the day.

Week starting: _____

Prepared by: _____

Roles used on this rota: Head baker, Baker, Pastry chef, Counter staff, Delivery driver.

Rota

Day	Staff member	Start	Finish	Role / station	Notes
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

Sign-off

Prepared by: ____ **Approved by:** ____ **Date:** ____