Ashford Business Services Ltd

Customer Statement

A statement of account for one customer: opening balance, invoices issued, receipts received, and the amount now due.

Customer details

Customer	Helen Morris
Account number	Account number
Address	14 Oakfield Road, Birmingham B17 9JH
Statement period	9 November 2026 to 9 November 2026
Currency	GBP
Payment terms	£45.00

Opening balance

Opening balance	£45.00
Balance as at	9 November 2026

Invoices issued

Date	Invoice no.	Description	Amount

Total invoiced			**£120.00**

Receipts received

Date	Receipt no.	Description or method	Amount
Total received			**£850.00**

Closing balance

Opening balance	**£1,250.00**
Add: invoices issued	**£2,400.00**
Less: receipts received	**£45.00**
Closing balance	**£120.00**
Amount due	**£850.00**
Due date	**9 November 2026**

How to pay

Pay by	**£45.00**

Ashford Business Services Ltd

Bank	**David Okafor**
Account	**David Okafor**
Reference to quote	**JOB-1042**

Queries

If any item on this statement is incorrect, contact **Sarah Mitchell, Office Manager** at **Contact details as agreed at the meeting.** before the due date shown above, quoting the account number and the invoice number concerned.

Issued by

Role	Name	Signature and date
Issued by	**Michael Davies, Finance Manager**	