Ashford Business Services Ltd

HVAC technician safety checklist

Trade-specific safety checks for hvac technicians - run through before work starts, every time.

Site address: _____

Date: _____

Checked by: _____

Checks

Refrigerant handling - F-gas certified personnel only; recovery machine available Yes No N/A

Electrical isolation - unit isolated and proven dead before opening panels Yes No N/A

Working at height - roof / ladder access risk-assessed; fall protection where needed Yes No N/A

Manual handling - outdoor units and cylinders moved with aids or assistance Yes No N/A

Pressure systems - gauges checked; no work on pressurised components without procedure Yes No N/A

Ventilation - no refrigerant release in confined spaces Yes No N/A

Hot surfaces - compressor and pipework allowed to cool before handling Yes No N/A

PPE worn - gloves and eye protection when handling refrigerant or brazing Yes No N/A

Brazing - hot works permit, fire extinguisher at hand, nitrogen purge used Yes No N/A

Site left safe - panels refitted, system tested, area clean Yes No N/A

Actions required List any issues found and what was done as agreed at the meeting.

Sign-off

Checked by: _____ **Signature:** _____ **Date:** _____