[Company name]

How to use this document: delete this paragraph before saving, sharing, or circulating it. Every part shown in blue is yours to replace: type your own details over each blue [field] until no blue remains. Then select all (Ctrl+A) and set the font colour to the same dark colour throughout. What is left is your finished document.

General Disclaimer

[Title of this disclaimer notice]

Organisation or publisher: _____

Material covered: _____

Website or publication: _____

Contact for queries: _____

Effective date: _____

This notice applies to [Description of the material covered by this notice] **published by** [Name of the organisation or publisher]**. It takes effect on** [Effective date of this notice]**. Where this notice is published alongside other terms, those terms and this notice should be read together; if they conflict on the subject of this notice, this notice prevails for that subject unless the other terms state otherwise.**

1. General information only The material covered is provided for general information purposes only. It is not professional advice of any kind, including legal, financial, medical, tax, or other specialist advice, and it does not create a professional relationship between [Name of the organisation or publisher] **and any reader. A reader who needs advice on a specific situation should consult a suitably qualified professional before acting, and should not treat general information as a substitute for that advice.**

2. Accuracy and completeness While [Name of the organisation or publisher] **endeavours to keep the material accurate and up to date, no representation or warranty is given, express or implied, that the material is complete, accurate, reliable, suitable, or available at every moment. Information may change without notice, may become out of date, and may contain errors or omissions. Readers should verify important details from an authoritative source before relying on them, particularly where a decision carries financial, legal, health, or safety consequences.**

3. Use at the reader's own risk Any reliance placed on the material is strictly at the reader's own risk. To the fullest extent permitted by applicable law, [Name of the organisation or publisher] **is not liable for any loss or damage arising from use of, or reliance on, the material, including loss of data, loss of profit, or business interruption, whether direct or indirect, except where liability cannot be excluded by law. Nothing in this notice excludes liability for any matter that cannot lawfully be excluded.**

4. Third-party material and links The material may contain links to, or references to, websites, products, services, or content provided by third parties. Those links are provided for convenience only. [Name of the organisation or publisher] **has no control over the nature, content, or availability of third-party material, does not endorse it, and is not responsible for it, for its accuracy, or for any transaction a reader enters into through it. A reader who follows a third-party link does so subject to that third party's own terms and privacy practices.**

5. Availability Every effort is made to keep [Website address or publication name] **available and operating smoothly. However,** [Name of the organisation or publisher] **takes no responsibility for, and is not liable for, the material or the publication being temporarily unavailable due to technical issues beyond its control, including maintenance, system failure, or interruption to a third-party service.**

6. Intellectual property and permitted use Unless stated otherwise, the material is owned by [Name of the organisation or publisher] **or its licensors. Readers may view and print the material for personal, non-commercial use. Reproduction, redistribution, modification, or commercial use of the material without prior written permission from** [Name of the organisation or publisher] **is not permitted, except where a specific licence or applicable law allows it.**

7. No guarantee of results Any results or outcomes described in the material are illustrative of general experience only, where they appear, and are not a promise or guarantee that a reader will achieve the same result. Individual circumstances differ, and results depend on factors outside the control of [Name of the organisation or publisher]**.**

8. Changes to this notice This notice may be updated from time to time, and the updated version takes effect from its effective date. Readers should check this notice periodically for changes. Continued use of the material after an update takes effect indicates acceptance of the updated notice, subject to any rights a reader has under applicable law.

9. Contact Queries about this notice should be sent to [Contact details for queries about this notice]**. When writing, please identify the material concerned and the part of this notice the query relates to, so the query can be answered without delay.**

This template provides general wording only and is not legal advice. Before publishing, check that it fits the material it covers, and seek professional advice where the material gives specialist information or where a disclaimer is relied on for significant risk.