[Company name]

How to use this document: delete this paragraph before saving, sharing, or circulating it. Every part shown in blue is yours to replace: type your own details over each blue [field] until no blue remains. Then select all (Ctrl+A) and set the font colour to the same dark colour throughout. What is left is your finished document.

Prescription label

A clear, standard-format label for dispensed medicines - patient details, dosing instructions and safety information.

Patient and prescription details

Patient name: _____ **Date of birth:** _____

Prescription number: _____ **Date dispensed:** _____

Prescriber: _____ **Pharmacy:** _____

Pharmacist: _____

Medicine details

Medicine name: _____

Quantity supplied: _____

Dosage instructions: _____

Route: _____

Course length: _____

Refills remaining: _____

Warnings and storage

[ ] Keep out of reach of children

[ ] Do not drive or operate machinery if drowsy

[ ] Avoid alcohol while taking this medicine

[ ] Store [below 25°C / in the fridge at 2–8°C]

[ ] Protect from light

[ ] Shake well before use

[ ] [Additional warning]

Counselling notes [Record key counselling points given to the patient, e.g. what to do if a dose is missed.]

Sign-off

Dispensed by: _____ **Checked by:** _____ **Date:** _____