# [Company name]

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## Plumber job sheet

One sheet per job - the details, the work, the parts and the hours, all in one place.

**Job number:** _____

**Date:** _____

**Customer:** _____

**Contact number:** _____

**Job site address:** _____

**Water shut-off location:** _____

**System type:** _____

**Boiler make and model:** _____

**Work description** [Describe the work to be done]

### Parts and materials used

| Part / material | Qty | Notes |
|---|---|---|
| Copper pipe 15mm | [length]m | |
| Push-fit elbows 15mm | [qty] | |
| [Fixture, e.g. basin taps] | [qty] | |
| PTFE tape / jointing compound | [qty] | |

### Labour

| Operative | Start | Finish | Hours |
|---|---|---|---|
| [Name] | | | |

### Completion

**Work completed:** _____

**Follow-up required:** _____

### Sign-off

**Operative:** _____ **Customer:** _____ **Date:** _____