[Company name]

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Estate agency maintenance request form

Report it, track it, fix it - maintenance issues for managed properties.

Request details

Date: _____

Reported by: _____

Property: _____

Issue: _____

Urgency: _____

Access: _____

Contractor assigned: _____

Resolved date: _____

Sign-off

Reported by: _____ **Resolved by:** _____ **Date:** _____