Ashford Business Services Ltd

Restaurant daily cash-up

End-of-day cash reconciliation - takings, floats and variances, signed off.

Date: _____

Shift: _____

Cashier: _____

Reconciliation

Description	Qty	Unit price	Amount
Opening float			£45.00
Cash takings			£120.00
Card takings			£850.00
Total takings			£1,250.00
Expected (POS total)			£2,400.00
Variance			£45.00

Totals

Closing float for next shift: _____

Sign-off

Name: _____ **Signature:** _____ **Date:** _____