[Company name]

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Retail store cash-up reconciliation

Till reconciliation - floats, takings and variances per till.

Date: _____

Till no.: _____

Cashier: _____

Reconciliation

Description	Qty	Unit price	Amount
Opening float			[£ amount]
Cash sales			[£ amount]
Card sales			[£ amount]
Refunds given			[£ amount]
Total takings			[£ amount]
Expected (POS)			[£ amount]
Variance			[£ amount]

Totals

Cash banked: _____

Sign-off

Name: _____ **Signature:** _____ **Date:** _____