Ashford Business Services Ltd

Internship Certificate

Certifying the successful completion of an internship: the intern, the role, the duration, and the work done.

Certificate number: **INT-2026-014** Date of issue: **9 November 2026**

This is to certify that

Emma Clarke

has successfully completed an internship as **Marketing Intern** with **Ashford Business Services Ltd**, from **9 November 2026** to **8 February 2027**.

Duration and hours

Start date	End date	Hours per week	Total hours
9 November 2026	**8 February 2027**	**35 hours**	**360 hours**

Duration: **13 weeks**, totalling **360 hours** of supervised work.

Attendance: **Regular**

Work summary: **Assisted the marketing team with research, social media and event preparation.**

Performance: **Excellent. Reliable, keen to learn and a strong team member.**

Issued at the request of **Emma Clarke**. For verification, please contact **Sarah Mitchell**, **HR Manager**.

Authorised signatory: _____ Date: _____

Company seal: _____