Ashford Business Services Ltd

Internship Certificate

Certifying the successful completion of an internship: the intern, the role, the duration, and the work done.

To whom it may concern This is to certify that **Emma Clarke** completed an internship with **Ashford Business Services Ltd** as **Marketing Intern** in **Marketing**, from **9 November 2026** to **8 February 2027**.

Certificate record

Field	Detail	Field	Detail
Certificate number	**INT-2026-014**	Date of issue	**9 November 2026**
Intern	**Emma Clarke**	Intern role	**Marketing Intern**
Department	**Marketing**	Duration	**13 weeks**
Start date	**9 November 2026**	End date	**8 February 2027**
Supervisor	**Sarah Mitchell**	Place of work	**Head office, 12 High Street, Birmingham**
Work summary	**Assisted the marketing team with research, social media and event preparation.**	Performance	**Excellent. Reliable, keen to learn and a strong team member.**

This certificate is issued at the request of **Emma Clarke**.

For verification, please contact **Sarah Mitchell**, **HR Manager**, on **01632 960 123** or at **sarah.mitchell@ashford-business-services.co.uk**.

Authorised signatory: _____

Company seal

Date: _____