Ashford Business Services Ltd

Salary Certificate

Date: 9 November 2026

To Whom It May Concern:

This is to certify that Sarah Mitchell, Employee ID EMP-2026-001, is employed with Ashford Business Services Ltd as Office Manager in the Operations department. They joined Ashford Business Services Ltd on 4 March 2024 and their employment status is Full-time, permanent.

Their current salary, in words:

Two thousand four hundred pounds only per month

(£2,400.00 per month; £28,800.00 per year)

Their net pay, in words:

One thousand nine hundred and sixty pounds only

(£1,960.00 per month)

This certificate is issued at the request of the employee for a bank loan application.

This certificate is issued on 9 November 2026 and states the position as at that date.

Authorised signature: James Patel
Name: James Patel
Designation: Finance Manager
Date: 9 November 2026
Company stamp: _____