[Company name]

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Salary Certificate

Date: **[DD Month YYYY]**

Case reference: [Case reference]

To **[Court name]**

Dear Sir or Madam,

Declaration

1. **[Employee name]**, Employee ID **[EMP-0001]**, is employed with **[Company name]** as **[Job title]** in the **[Department]** department.

2. They joined **[Company name]** on **[Date of joining]** and their employment status is **[Employment status]**.

3. Their current salary is **[Monthly salary]** per month, which is **[Annual salary]** per year. Their net pay is **[Net pay]** per month.

4. This certificate is issued at the request of the employee for court proceedings under case reference **[Case reference]**.

We declare that the information in this certificate is true and correct to the best of our knowledge.

This certificate is issued on **[Issued date]** and states the position as at that date.

Authorised signature: **[Signature]**
Name: **[Authorised signatory name]**
Designation: **[Signatory designation]**
Date: **[Issued date]**
Company stamp: _____

Witness: **[Witness name]**, **[Witness designation]**

Witness signature: _____