Ashford Business Services Ltd

Salary Certificate

Date: **9 November 2026**

To Whom It May Concern:

Declaration

1. **Sarah Mitchell**, Employee ID **EMP-2026-001**, is employed with **Ashford Business Services Ltd** as **Office Manager** in the **Operations** department.

2. They joined **Ashford Business Services Ltd** on **4 March 2024** and their employment status is **Full-time, permanent**.

3. Their current salary is **£2,400.00** per month, which is **£28,800.00** per year. Their net pay is **£1,960.00** per month.

4. We declare that **Sarah Mitchell** is employed with **Ashford Business Services Ltd** as at **9 November 2026**, that their salary is paid up to date, and that there are no outstanding salary dues owed to them.

This certificate is issued at the request of the employee for **a bank loan application**.

This certificate is issued on **9 November 2026** and states the position as at that date.

Authorised signature: **James Patel**
Name: **James Patel**
Designation: **Finance Manager**
Date: **9 November 2026**
Company stamp: _____