Ashford Business Services Ltd

Salary Certificate

Date: 9 November 2026

To Whom It May Concern:

This is to certify that Sarah Mitchell, Employee ID EMP-2026-001, is employed with Ashford Business Services Ltd as Office Manager in the Operations department. They joined Ashford Business Services Ltd on 4 March 2024 and their employment status is Full-time, permanent.

Their pay, shown monthly and annually:

Pay component	Monthly	Annual
Basic pay	£2,000.00	£24,000.00
Housing allowance	£300.00	£3,600.00
Transport allowance	£100.00	£1,200.00
Gross pay	£2,400.00	£28,800.00
Income tax	£320.00	£3,840.00
Pension contribution	£120.00	£1,440.00
Total deductions	£440.00	£5,280.00
Net pay	£1,960.00	£23,520.00

This certificate is issued at the request of the employee for a bank loan application. Issued on 9 November 2026.

Authorised signature: James Patel
Name: James Patel
Designation: Finance Manager
Date: 9 November 2026
Company stamp: _____