Ashford Business Services Ltd

Salary Certificate

Date: 9 November 2026

To Whom It May Concern:

This is to certify that Sarah Mitchell, Employee ID EMP-2026-001, is employed with Ashford Business Services Ltd as Office Manager in the Operations department. They joined Ashford Business Services Ltd on 4 March 2024 and their employment status is Full-time, permanent.

Pay for November 2026: £2,400.00 per month (£28,800.00 per year).

Earnings	Amount
Basic pay	£2,000.00
Housing allowance	£300.00
Transport allowance	£100.00
Gross pay	£2,400.00

Deductions	Amount
Income tax	£320.00
Pension contribution	£120.00
Total deductions	£440.00

Net pay: £1,960.00 **(**One thousand nine hundred and sixty pounds only**).**

This certificate is issued at the request of the employee for a bank loan application. Issued on 9 November 2026.

Authorised signature: James Patel
Name: James Patel
Designation: Finance Manager
Date: 9 November 2026
Company stamp: _____