Ashford Business Services Ltd

Salary Certificate

Employer: Ashford Business Services Ltd **Employee:** Sarah Mitchell **Employee ID:** EMP-2026-001 **Department:** Operations
Designation: Office Manager **Date of joining:** 4 March 2024 **Status:** Full-time, permanent
Pay period: November 2026 **Date:** 9 November 2026

Earnings	Amount	Deductions	Amount
Basic pay	£2,000.00	Income tax	£320.00
Housing allowance	£300.00	Pension contribution	£120.00
Transport allowance	£100.00		
Gross pay	£2,400.00	**Total deductions**	£440.00

Net pay: £1,960.00 **(**One thousand nine hundred and sixty pounds only**).**

Monthly salary: £2,400.00 (gross); annual salary: £28,800.00 per year. This certificate is issued at the request of the employee for a bank loan application. Issued on 9 November 2026.

Prepared by: _____ **Checked by:** _____ **Authorised by:** James Patel
Name: James Patel **Designation:** Finance Manager **Date:** 9 November 2026
Company stamp: _____