Ashford Business Services Ltd

Salary Certificate

Date: 9 November 2026

To Whom It May Concern:

This is to certify that Sarah Mitchell, Employee ID EMP-2026-001, is employed with Ashford Business Services Ltd as Office Manager in the Operations department. They joined Ashford Business Services Ltd on 4 March 2024 and their employment status is Full-time, permanent.

Their salary history with Ashford Business Services Ltd is as follows:

Year	Job title	Monthly salary	Annual salary
2024	Office Assistant	£2,000.00	£24,000.00
2025	Senior Office Assistant	£2,200.00	£26,400.00
2026	Office Manager	£2,400.00	£28,800.00

Their current salary is £2,400.00 per month, which is £28,800.00 per year. Their net pay is £1,960.00 per month.

This certificate is issued at the request of the employee for a bank loan application. Issued on 9 November 2026.

Authorised signature: James Patel
Name: James Patel
Designation: Finance Manager
Date: 9 November 2026
Company stamp: _____