Ashford Business Services Ltd

Salary Certificate

Date: 9 November 2026

To Whom It May Concern:

This is to certify that Sarah Mitchell, Employee ID EMP-2026-001, is employed with Ashford Business Services Ltd as Office Manager in the Operations department. They joined Ashford Business Services Ltd on 4 March 2024 and their employment status is Full-time, permanent.

Their pay for November 2026, worked out step by step:

Step	Amount	Balance
Gross pay	£2,400.00	£2,400.00
Less: Income tax	£320.00	£2,080.00
Less: Pension contribution	£120.00	£1,960.00
Net pay	£1,960.00	£1,960.00

Net pay in words: One thousand nine hundred and sixty pounds only.

This certificate is issued at the request of the employee for a bank loan application. Issued on 9 November 2026.

Authorised signature: James Patel
Name: James Patel
Designation: Finance Manager
Date: 9 November 2026
Company stamp: _____