Ashford Business Services Ltd

Salary Certificate

Date: **9 November 2026**

To Whom It May Concern:

This is to certify that **Sarah Mitchell**, Employee ID **EMP-2026-001**, is employed with **Ashford Business Services Ltd** as **Office Manager** in the **Operations** department. They joined **Ashford Business Services Ltd** on **4 March 2024** and their employment status is **Full-time, permanent**.

Their current salary is **£2,400.00** per month, which is **£28,800.00** per year. Their net pay is **£1,960.00** per month.

Annex: pay for the last three months

Three months gross: £7,200.00	Deductions: £1,320.00	Net: £5,880.00

Month	Gross pay	Deductions	Net pay
August 2026	**£2,400.00**	**£440.00**	**£1,960.00**
September 2026	**£2,400.00**	**£440.00**	**£1,960.00**
October 2026	**£2,400.00**	**£440.00**	**£1,960.00**
Three months total	**£7,200.00**	**£1,320.00**	**£5,880.00**

This certificate is issued at the request of the employee for **a bank loan application**. Issued on **9 November 2026**.

Authorised signature: **James Patel**
Name: **James Patel**
Designation: **Finance Manager**
Date: **9 November 2026**
Company stamp: _____