Ashford Business Services Ltd

Salary Certificate

Date: **9 November 2026**

To Whom It May Concern:

Emirates ID: **784-1980-1234567-1**
Trade licence number: **CN-1234567**
Contract type: **Permanent**

This is to certify that **Sarah Mitchell**, holding passport number **P12345678** and Emirates ID **784-1980-1234567-1**, is employed with **Ashford Business Services Ltd** (trade licence number **CN-1234567**) as **Office Manager** in the **Operations** department since **4 March 2024**.

The employment contract is **Permanent**.

Salary component	Amount (AED)
Basic salary	**AED 8,000.00**
Housing allowance	**AED 3,000.00**
Transport allowance	**AED 1,500.00**
Gross salary	**AED 12,500.00**
Deductions	**AED 0.00**
Net salary	**AED 12,500.00**

Monthly salary: **AED 12,500.00**. Annual salary: **AED 150,000.00**.

This certificate is issued upon the request of the employee for **a bank loan application**. The information stated above is true and correct to the best of our knowledge.

This certificate is issued on **9 November 2026**.

Authorised signature: **James Patel**
Name: **James Patel**
Designation: **Finance Manager**
Date: **9 November 2026**
Company stamp: _____