Ashford Business Services Ltd

Salary Certificate

Date: **9 November 2026**

To **Embassy of Italy, London**

Dear Sir or Madam,

Passport number: **P12345678**
Employee ID: **EMP-2026-001**
Travel dates: **12 December 2026 to 9 January 2027**

This is to certify that **Sarah Mitchell**, holder of passport number **P12345678**, Employee ID **EMP-2026-001**, is employed with **Ashford Business Services Ltd** as **Office Manager** in the **Operations** department.

They joined **Ashford Business Services Ltd** on **4 March 2024** and their employment status is **Full-time, permanent**.

Their current salary is **£2,400.00** per month, which is **£28,800.00** per year. Their net pay is **£1,960.00** per month (**One thousand nine hundred and sixty pounds only**).

They intend to travel on **12 December 2026 to 9 January 2027** and will return to work with **Ashford Business Services Ltd** after their travel.

This certificate is issued at the request of the employee for a visa application.

This certificate is issued on **9 November 2026** and states the position as at that date.

Authorised signature: **James Patel**
Name: **James Patel**
Designation: **Finance Manager**
Date: **9 November 2026**
Company stamp: _____