[Company name]

How to use this document: delete this paragraph before saving, sharing, or circulating it. Every part shown in blue is yours to replace: type your own details over each blue [field] until no blue remains. Then select all (Ctrl+A) and set the font colour to the same dark colour throughout. What is left is your finished document.

Pay Stub

Canada - CPP, EI and federal and provincial tax

Employer: [Company name]	**Telephone:** [Employer telephone]
Employee: [Employee name]	**SIN:** [Social Insurance Number]
Period ending: [Pay period]	**Pay date:** [Pay date]

Province: [Province] **Pay frequency:** [Pay frequency] **Pay number:** [Pay number]

Earnings (CAD)

Earnings	Rate	Hours	Current	Year to date
Regular pay	[Hourly rate]	[Regular hours]	[Regular pay]	[Year-to-date regular pay]
Overtime pay	[Overtime rate]	[Overtime hours]	[Overtime pay]	[Year-to-date overtime pay]
Vacation pay	-	-	[Vacation pay]	[Year-to-date vacation pay]
Gross pay			[Gross pay]	[Year-to-date gross pay]

Deductions (CAD)

Deduction	Current	Year to date
Federal tax	[Federal tax]	[Year-to-date federal income tax]
Provincial tax	[Provincial tax]	[Year-to-date provincial tax]
Canada Pension Plan	[Canada Pension Plan]	[Year-to-date Canada Pension Plan]
Employment Insurance	[Employment Insurance]	[Year-to-date Employment Insurance]

Total deductions	[Total deductions]
Net pay	[Net pay]

*Deductions are calculated under the Canada Revenue Agency payroll deductions formulas for **[Province]**.*