Harbour & Pine Trading Ltd

Salary Slip

Pay plus reimbursed expenses

Employee name: Sarah Mitchell

Employee ID: EMP-0142

Job title: Warehouse Supervisor

Department: Operations

Pay period: 1 October 2026 to 31 October 2026

Pay date: 31 October 2026

Payment method: Bank transfer

Bank account: Sort code 20-00-00, account 12345678

Expenses reimbursed with this pay (not taxable)

Expense	Receipt	Amount
Travel expenses	**REC-2026-1101**	**£45.00**
Meal expenses	**REC-2026-1102**	**£20.00**
Mileage expenses	**REC-2026-1103**	**£35.00**
Total expenses		**£100.00**

Earnings

Description	Amount
Basic pay	**£2,450.00**
Overtime pay	**£180.00**
Bonus	**£100.00**
Allowance	**£75.00**
Commission	**£0.00**

Deductions

Description	Amount
Income tax	**£361.00**
National Insurance	**£226.20**
Pension contribution	**£140.25**
Other deduction	**£25.00**

Gross pay	**£2,805.00**
Total deductions	**£752.45**
Net pay	**£2,052.55**

Total paid this period (net pay plus expenses): £2,152.55

*Expenses are reimbursed against receipts submitted for **1 October 2026 to 31 October 2026**.*