[Company name]

How to use this document: delete this paragraph before saving, sharing, or circulating it. Every part shown in blue is yours to replace: type your own details over each blue [field] until no blue remains. Then select all (Ctrl+A) and set the font colour to the same dark colour throughout. What is left is your finished document.

Salary Slip

This period with month-by-month history

Employee name: [Employee name]

Employee ID: [Employee ID]

Job title: [Job title]

Pay period: [Pay period]

Pay date: [Pay date]

Department: [Department]

This period (October 2026)

Gross pay	**[Gross pay]**
Total deductions	**[Total deductions]**
Net pay	**[Net pay]**

Month by month - January to October 2026

Month	Gross pay	Deductions	Net pay
January 2026	[Gross pay]	[Total deductions]	[Net pay]
February 2026	[Gross pay]	[Total deductions]	[Net pay]
March 2026	[Gross pay]	[Total deductions]	[Net pay]
April 2026	[Gross pay]	[Total deductions]	[Net pay]
May 2026	[Gross pay]	[Total deductions]	[Net pay]
June 2026	[Gross pay]	[Total deductions]	[Net pay]
July 2026	[Gross pay]	[Total deductions]	[Net pay]
August 2026	[Gross pay]	[Total deductions]	[Net pay]
September 2026	[Gross pay]	[Total deductions]	[Net pay]
October 2026	[Gross pay]	[Total deductions]	[Net pay]
Year to date	**[Total gross pay year to date]**	**[Total deductions year to date]**	**[Total net pay year to date]**

Each month above shows the same pay structure. Year to date is the sum of the ten months.