Harbour & Pine Trading Ltd

Salary Slip

Part-time pay - pro-rata of full-time

Employee name: Sarah Mitchell

Employee ID: EMP-0142

Job title: Warehouse Supervisor

Part-time hours: 22.5 hours

Pay period: 1 October 2026 to 31 October 2026

Pay date: 31 October 2026

Department: Operations

Full-time hours: 37.5 hours

How part-time pay was worked out

Calculation	Figure
Full-time equivalent salary (annual)	**£33,660.00**
Hours fraction	**22.5 hours** of **37.5 hours**
Pro-rata salary (annual)	**£20,196.00**

Earnings

Description	Amount
Basic pay	**£1,470.00**
Overtime pay	**£108.00**
Bonus	**£60.00**
Allowance	**£45.00**
Commission	**£0.00**

Deductions

Description	Amount
Income tax	**£216.60**
National Insurance	**£135.72**
Pension contribution	**£84.15**
Other deduction	**£15.00**

Gross pay	**£1,683.00**
Total deductions	**£451.47**
Net pay	**£1,231.53**

*Part-time pay is the full-time salary pro-rated by hours worked: **22.5 hours** of **37.5 hours**.*