[Company name]

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Salary Slip

Tax detail - taxable pay and tax paid

Employee name: **[Employee name]**

Employee ID: **[Employee ID]**

Job title: **[Job title]**

National Insurance number: **[National Insurance number]**

Tax year: **[Tax year]**

Pay period: **[Pay period]**

Pay date: **[Pay date]**

Department: **[Department]**

Tax code: **[Tax code]**

Payment method: **[Payment method]**

Tax calculation for this period

Tax item	Amount
Gross pay	**[Gross pay]**
Less personal allowance used	**[Personal allowance used]**
Taxable pay	**[Taxable pay]**
Income tax at 20%	**[Income tax]**
National Insurance	**[National Insurance]**

Year to date

Tax item	This period	Year to date
Gross pay	**[Gross pay]**	**[Year-to-date gross pay]**
Income tax paid	**[Income tax]**	**[Tax paid year-to-date]**
National Insurance paid	**[National Insurance]**	**[Year-to-date National Insurance]**
Net pay	**[Net pay]**	**[Year-to-date net pay]**

Net pay: [Net pay]

*Year-to-date figures cover the current tax year to **[Pay date]**.*